

## POLICY

### INITIAL and ANNUAL RENEWAL OF PROCESSOR LICENCE

The regulated marketing of certain vegetables provides for their orderly marketing and the licensing of producers, Designated Agencies (central selling desks), wholesalers and processors engaged in the transportation, packing, storage and marketing of Regulated Products for sale within British Columbia and in interprovincial and export trade.

At all times the Commission shall have the final authority in the granting of licences and may decide not to renew a licence if it determines that doing so is not in the best interest of the industry.

#### Licence Renewal

At the time of renewal the Processor Licensee is to be in good standing with the Commission.

#### Licensing Period

Once issued, a renewed Processor Licence is valid for the period of time set out on the licence.

The licensing period commences on the date of issue; its duration is no longer than 365 consecutive days; and all issued licences expire March 1.

#### Licence Renewal Process

Licence renewal information is sent to Processor licensees in February, which is approximately one month prior to licence expiration.

When applying for renewal of a Processor Licence, your submission must include the following:

1. A completed and signed licence renewal application (form supplied to you by the Commission);
2. Evidence or documents acceptable to the Commission demonstrating that all elements of the **Processor Licence Annual Renewal Criteria** are satisfied, including documentation confirming that the licensee's premises meet health and food safety standards; and
3. Payment for the then prevailing requisite annual Processor Licence fee.

#### VMC Licence Renewal Decision

The VMC decision to renew or not renew a Processor Licence will rely upon the *Processor Licence Annual Renewal Policy* and *Processor Licence Annual Renewal Criteria*. The annual renewal criteria are set out in a separate document.

#### Administration

Providing complete information and payment of the annual licence fee amount when submitting the licence renewal application form to the Commission will permit timely administration and licence issuance.



Cancellation or Suspension and Non-Transferability of a Processor Licence

Any processor licensee found to be in violation of any of the *Processor Licence Annual Renewal Policy* and *Processor Licence Annual Renewal Criteria* may be subject to it being cancelled or suspended by the VMC.

As is the case for all licences issued by the BC Vegetable Marketing Commission (Commission), they are not transferable.

November 18, 2010  
Revised: Sept., 2012  
Amended December 10, 2012

**Processor initials:**

## CRITERIA

### ANNUAL RENEWAL OF PROCESSOR LICENCE

The regulated marketing of certain vegetables provides for their orderly marketing and the licensing of producers, Designated Agencies (central selling desks), Wholesalers and Processors engaged in the transportation, packing, storage, processing and marketing of Regulated Products for sale within British Columbia and in interprovincial and export trade.

At all times the BC Vegetable Marketing Commission (hereinafter referred to as “the Commission”) shall have the final authority in the granting of licences and may decide not to renew a licence if it determines that doing so is not in the best interest of the industry.

Any Processor Licensee found to be in violation of the General Order or any of the following criteria may have the issued licence suspended or cancelled.

The criteria the Commission uses for reaching a decision to renew a Processor Licence are as follows:

1. At the time of renewal the Processor licensee is in good standing with the Commission;
3. Demonstrate to the Commission’s satisfaction that the premises where the processing activities are conducted continues to have machinery and equipment for the intended purpose, including adequate freezing, refrigeration and/or dry storage capacity, commensurate with the intended regular volume of business so that care and handling of regulated product(s) in a food safe manner is assured;
4. Demonstrate to the Commission’s satisfaction that the processing premise in its entirety continues to meet applicable health and food safety standards, and for doing so, provide to the Commission a valid and subsisting food safety certification issued by an agency of the Provincial Government; a BC regional health authority; the Canada Food Inspection Agency (CFIA); or a recognized and accredited food safety certifier acceptable to the Commission.

September 26, 2011  
Amended November 2016  
Amended February 2019

Processor initials: \_\_\_\_\_



## DECLARATION OF ACKNOWLEDGMENT OF CRITERIA – ANNUAL RENEWAL OF PROCESSOR LICENCE

I, \_\_\_\_\_, hereby declare that I fully acknowledge and understand the aforementioned Criteria in accordance with Part XI – *Marketing Regulated Product for Processing or Manufacture* of the General Order of the BC Vegetable Marketing Commission (“the Commission”). I also hereby further acknowledge and understand that violation or otherwise any other effort made to circumvent the aforementioned Criteria may result in the suspension and/or revocation of a Processor Licence.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Name of Processor Representative (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position Title